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THIS IS UNEVALUATED INFORMATION

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- (b) Some orders (prikaz) issued by Merchant Fleet officials who are vested with the authority of hiring and firing personnel, eg, directors and deputies of shipyards, chief directorates, steamship companies, etc.

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- (c) Certain instructions and orders which were issued by heads of organizations which have subordinate field activities. Officials, such as the chief of a labor and wages section of a steamship company, issue directives and circulars (direktiva i tsirkulyar) for the guidance of their subordinates. They may also issue regulations (polozheniye) controlling the subordinate field activities.
3. The various types of orders and decrees described above may be classified or unclassified, very brief or very detailed and voluminous. Frequently, orders prescribing safety regulations are classified. All the reference material listed below is unclassified and can be purchased on the open market.
4. Some of the reference books [ ] listed are not mere collections of rules and regulations but represent studies made by specialists. These set forth standards and specifications, as for example the books issued by the Maritime Registry (Morskoy Registr). As a rule, the standards established for the Merchant Fleet apply also to the vessels and repair yards of the Naval Ministry. This is particularly true about the specifications and requirements published by the Maritime Registry.

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Enclosure A: Reference List

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Reference List

1. Ustav Sluzhby Na Sudakh Morskogo Flota. One volume, 250 pages; details the responsibilities of Merchant Fleet personnel afloat.
2. Ustav O Disziplin Rabotnikov Morskogo Flota SSSR. Pamphlet, 35 pages; prescribes regulations relative to discipline of Merchant Fleet personnel, afloat and ashore.
3. Pravila Tekhnicheskoy Eksploataatsii Sudov Morskogo Flota. Volume I (of VIII volumes), 200 pages, published by the Maritime Registry; prescribes rules for entering and leaving ports, the documentation of ships, equipment the ships should possess (ie, rescue equipment, communications equipment, etc); the equipment and facilities ports should have for the maintenance of ships (not loading or unloading facilities) and general safety regulations.
4. Pravila Obsluzhivaniya Sudovykh Parokhodykh Kotlov I Ukhoda Za Nimi. Volume II, 200 pages; gives the specifications of boilers, and rules for servicing and maintenance.
5. Pravila Obsluzhivaniya Sudovykh Parokhodnykh Mashin I Ukhoda Za Nimi. Volume III, 250 pages; details the service and maintenance of main propulsion machinery for reciprocating steam plants, specifies standards and methods of operation.
6. Pravila Obsluzhivaniya Sudovykh Dvigatelay Vnutrennego Sgoraniya I Ukhoda Za Nimi. Volume IV, 350 pages; prescribes service and maintenance of internal combustion engines, detailed specifications and methods of operation.
7. Pravila Obsluzhivaniya Sudovogo Elektrooborudovaniya I Ukhoda Za Nimi. Volume V, 200 pages; specifies service and maintenance of electric equipment, detailed specifications and methods of operation.
8. Pravila Obsluzhivaniya Navigatsionno-Shturmanskogo Oborudovaniya I Ukhoda Za Nimi. Volume VI, 150 pages; prescribes service and maintenance of navigation and steering equipment; gives detailed specifications and methods of operation.
9. Pravila Obsluzhivaniya Dnougлубitel'nykh Snaryadov I Ukhoda Za Nimi. Volume VII, 200 pages; describes service and maintenance of dredging equipment and gives detailed specifications and methods of operation.
10. Pravila Obsluzhivaniya Radio Oborudovaniya I Ukhoda Za Nimi. Volume VIII, 200 pages; prescribes service and maintenance of radio equipment and gives detailed specifications and methods of operation.
11. Polozheniye O Remonte Sudov Morskogo Flota. Book, 250 pages, published 1 Jan 1950, which is a maintenance and repair manual for Merchant Fleet vessels; it describes the preparation of documents needed for entering into repair yards, the formulation of contracts, supervision and control of repair, and payment policies.

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12. Pravila Zayavki Potrebitelyam (Gruzopoluchatelyam) Sistemy MMF Pretenziy O Nedostachakh I Povrezhdeniyakh Otkruzhennykh Im Kontorami Glavmortekhsnaba Materialov I Oporudovaniya. (Prikaz #77, 3 Mar 1948) Booklet, 50 pages; describes regulations relative to presenting claims against the Chief Directorate for Technical Supplies (Glavmortekhsnab) on official shipments, and the method of recovering damages for goods in poor condition.
13. Ustav Zheleznnykh Dorog. Book, 500 pages; details methods of making transshipments by rail, presentation of claims for damaged goods against the railroads. This is not a publication of the Merchant Fleet, but it is used frequently by it.
14. Normy Prodolzhitel'notsi Stoyanki Sudov V Zavodskom Remonte. Prikaz #532, 2 Sep 1950. Booklet, 10 pages; specifies the limits of time to be spent by ships undergoing repair in the various categories of repair such as general overhaul (kapital'nyy remont), secondary overhaul (srednyy remont), and current overhaul (tekushchiy remont). These limits are quite unrealistic and purely theoretical.
15. Tekhnicheskaya Instruksiya Po Proizvodstvu Zemlecherpatel'nykh Rabot. Book, 250 pages, technical manual for dredging operations, which specifies the method of conducting dredging operations, such as profile of the channel, strengthening of banks, calculations of volume of earth.
16. Pravila Postroyki I Klassifikatsii Morskikh Stal'nykh Sudov. Volume I. Large size book, over 300 pages, published by Maritime Registry. This is a basic manual which prescribes standards and rules for construction of steel ships, specifications to be met by various types of ships. It is also applicable to vessels of the Navy.
17. Pravila Postroyki I Klassifikatsii Morskikh Stal'nykh Sudov. Volume II. Book, 100 pages, published by the Maritime Registry. A signal and communications manual of the Merchant Fleet, which specifies the equipment to be installed on ship, the inspections to be made on delivery and acceptance of equipment.
18. Instruktsiya Po Ustanovleniyu Nepotoplyayemosti Morskikh Sudov. Book, 100 pages, published in 1950, which prescribes specifications for watertight integrity in construction of ships, sets damage control measures for shoring up holes in the hulls of vessels.
19. Pravila Po Tekhnike Bezopastnosti Dlya Ekipazhey Sudov Morskogo Flota. Booklet, 150 pages, describes rules and regulations for the safety of the crew when operating ship-board equipment.
20. Tarifnyye Spravochniki Po Gruzam. Ten volumes, 250 pages each, which fix charges for hauling various types of cargoes. Each volume contains the rates for a different type of commodity. Volume VI deals with petroleum products.

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21. Tsennik Na Sudoremontnyye Materialy. Book, 350 pages, which gives a price list of spare parts and materials for ship repair. It is published by the Central Technical Directorate (Tsentral'noye Tekhnicheskoye Upravleniye-TsTU).
22. Spravochniki Norm I Rastsenok Na Sudoremontnyye I Pogruzo-Razgruzochnyye Raboty. Twenty volumes, 50 to 400 pages per volume, which give tables of pay for specific amounts of production by type of work. Each volume relates to specific kinds of work.
23. Oplata Truda Rabotnikov Morskogo Flota. Book, 300 pages; sets for wages and bonuses paid to Merchant Fleet personnel, both ashore and afloat.
24. Spravochnik Potrebitelya Nefteproduktov. Book, 350 pages, published by Ministry of Oil Industry (Minneftprom). It prescribes rates for the transport and sale of oil products.
25. Sbornik Zakonov I Rasporyazheniy Otnosyashchikhsya K Morskomy Transportu. Book, 600 pages, which defines the duties and responsibilities of the steamship companies and repair yards to the Merchant Fleet and the state. It is a very important book, rare and difficult to obtain.
26. Tarifno-Klassifikatsionnyy Spravochnik Rabochikh Promyshlennykh Predpriyatiy Morskogo Flota. Book, 200 pages, which prescribes the qualifications and ability which are required for specific positions in the Merchant Fleet.
27. Kodeks Torgovogo Moreplavaniya SSSR. One volume, 200 pages, published in 1950. It is a collection of basic decrees, which set the general standards relative to personnel and transport of cargo and give the regulations referring to collisions. Information in this collection overlaps that of many of the other reference works.
28. Mezhdunarodnye Morskiye Konventsii. One volume, 200 pages, which contains the code of international maritime conventions.

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